

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Education
Tuesday, September 25, 2007- 6:30 p.m.
High School Library

Open Meeting The meeting was held in the library of the Manteno High School Library, and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call:

G. Dodge P. Mallaney M. Nelson G. Preston
M. Stauffenberg J. Toepper – six (6).

Absent: S. Martin – one (1).

Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, J. Palicki, A. Furbee, T. Steele, J. DePoister and Clerk Fortin – ten (10).

Visitors: J. Krenek (Daily Journal), J. Nelson, M. Kolberg, B. Huff, B. Madia (Russell Publications), K. Frame, D. Christ, A. McSparin (Herald), J. Carlile, C. Murphy, K. Kaack, C. Posing, B. Matherly, M. Reilly, and K. Kimost – approximately fifteen visitors (15)

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items Moved by Dodge, seconded by Nelson to add the following agenda items:

- Consent for approval for the Middle School boys' baseball team to stay overnight in Peoria Thursday, Sept. 27 for State Tournament play.
- Tammy Spaulding, Substitute Food Service Worker

Ayes: Dodge, Nelson, Mallaney, Preston, Toepper and Stauffenberg – six (6). Nays – none (0). Motion carried.

Public Hearing For the Adopt. Of 2007-2008 Budget Moved by Nelson, seconded by Preston to open a public hearing regarding The 2007-2008 budget. Ayes: Nelson, Preston, Dodge, Mallaney, Toepper and Stauffenberg – six (6). Nays – none (0). Motion carried.

Public Discussion/comments – None were heard.

Board and Staff Discussion/Comments – There were concerns that the base portion of the State's ADA reimbursement has still not been approved.

Moved by Nelson, seconded by Toepper to close the public hearing for the 2007-2008 budget. Ayes: Nelson, Toepper, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Public Hearings/ The PTO report was given by Roger Schnitzler. The PTO president in
Petitions/ training, Dawn Conway, was introduced to the Board. The profits from the
Comments October candle sales will go toward an outdoor classroom and a special needs reading program. Preparations are beginning for Grandparents Day. Market Day orders are due this Friday. This month's Market Day incentive promotion for 20 new customers and an increase of sales of \$2,000 from last month, would result in \$400 worth of books for the Middle School.

Middle School Principal David Conrad introduced the 2007 Middle School softball team and their coach Josh Carlile, who earned the title of Conference champs, but lost in the State quarter finals. This was the first time since 1991 that a softball team has gone this far.

There were not any further public comments.

Report of Building Committee – Gary Preston reported the following:
Committees

- There is a problem with the clocks at the High School.
- The High School retention wall is leaking water and therefore creating mud that is being tracked into the school.
- The poles and handrails need to be painted.
- The doors are broken entering the existing gym. Brandon is addressing the issue with Terry Vaughn.
- Many of the new High School doors need adjustments.
- An estimate was received to move the white "M" on the front of the High School, an additional price is also being sought by a local contractor.
- At the Middle School two exterior light poles are not working (getting price from local contractor).
- The Middle School generator cannot be located where originally planned because the exhaust is below the air intake of a second story classroom. The committee approved the increased cost for the generator to be placed in the best location.
- Discussed custodial staffing at the Middle School and High School.
- At the Elementary, the committee approved the placement of five picnic tables at no cost to the school.
- New dumpsters are in place at the schools.
- There is a problem at the Middle School bus lane with drainage.

Finance Committee – Chairperson Pat Mallaney reported that the tentative audit report was given by Marcie Kohlberg. The estimates are very conservative. The Fiscal Year 08 budget and the finance packet were also reviewed.

Curriculum/Technology Committee – Chairperson Gale Dodge reported the following:

- There was a huge amount of summer projects this year.
- There has been an off-site storage of data backup service housed at the High School.
- The Promethean boards are being installed.
- The phone system training is being addressed.
- The regular meeting of the Curriculum/Technology Committee will be the 2nd Thursday of each month through the end of the school year.
- Tom and Cathy are working on new tech plans.
- The Employee purchase plan is being prepared.

Consent
Agenda

Moved by Nelson, seconded by Toepper to approve the following Consent Agenda items:

- Minutes of the regular board meeting of August 28, 2007
- Minutes of the executive session of August 28, 2007
- Financial Reports
- Door to Door Fundraising Requests
 - Class of 2010's Annual Cheese & Sausage Sale Oct 29 – Nov. 5
 - FFA's annual Citrus Fruit Sale from Nov. 1 – 30
 - Class of 2011's Magazine Sale
- Approve 2007-2008 Applications for Recognition of Schools
- Approve 2007-2008 Substitute Teacher List maintained by the I-Kan Regional Office
- Resignations:
 - Melissa Hopf, Food Service Worker
 - Tammy Spaulding, Food Service Worker
- Employments:
 - Tonya Scott, Part-Time Speech Pathologist
 - Jennifer Naumann, Special Education Teacher Assistant
 - Patricia Pickert, Special Education Teacher Assistant
 - Charity Miller, Custodian
 - Karen Casey, Food Service Worker (3 hours)
 - Kristen Shreffler, Half-time/Co-cheerleading Coach
 - Joe Bendoraitis, Middle School Head Wrestling Coach
 - Sue Piepenbrink, High School Musical Art Director
 - Kelly Short, Key Club Sponsor
 - Laura Zimmerman, Co-assistant High School Girls Basketball Coach
 - David Thompson, Co-assistant High School Girls Basketball Coach
 - Rose Denault – Substitute Food Service Worker
 - Marie Schoop, Substitute Food service Worker
 - Permission for the Superintendent to hire a Food Service Worker
 - Tammy Spaulding, Substitute Food Service Employee (continued)

- Request for Approval for Overnight Stay (continued from previous page)
 - High School Robotics team for Friday, October 12th in St. Louis
 - Middle School Boys Baseball team in Peoria for Thursday, September 27, 2007

Ayes: Nelson, Toepper, Dodge, Mallaney, Preston and Stauffenberg – six (6).
Nays – none (0). Motion carried.

Unit Office
Report

Supt. Dawn Russert presented the Unit Office report on the following:

- District Financial Audit – Presented by Marcie Kohlberg
- Response to Intervention Handout
- Report on School Open Houses – Supt. Russert attended each building's open house – all schools had large crowds.
- The Kindergarten class has 23 per classroom which is the contractual limit. There was a consensus of the Board to advertise for an additional teacher.
- The High School gym doors are part of the 10 year life safety plan, Brandon got prices from Terry Vaughan to replace 3 sets of gym doors at a cost of less than \$19,000 for all sets. All doors are heavy duty rated doors with panic bars. The Board recommended the application of the materials that would lengthen the life of the doors. Life Safety money will be used. Supt. Russert will proceed with the project.
- There is a preliminary punch list with five major issues: (Per B. Huff and B. Fisher)
 - Doors and hardware in the schools
 - Gym mezzanine at the HS
 - Metal panels around the High School
 - Middle School new gym bleachers/floor
 - Seeding on the back side of the High School
- There are many other small items left to be taken care of such as:
 - Trophy case at the High School – should be delivered this week in Texas and should arrive the 1st of the 2nd week of October.
 - Fabric is down behind the retention wall
 - Terrazzo at the High School is still not the same color; Brandon suggests not closing out the project.
 - Concern of the Middle School gym floor and the grinding of the floor. Smoke detectors should be considered prior to grinding.
 - The movement of the generator 15-20 feet away from the building.

Old Business None

New Business

Adoption of 2007-2008 Budget Moved by Mallaney, seconded by Nelson to approve the adoption of the 2007-2008 budget as presented. Ayes: Mallaney, Nelson, Dodge, Preston, Toepper and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve 2006-2007 Financial Audit Moved by Toepper, seconded by Dodge to approve the 2006-2007 financial audit as presented. Ayes: Toepper, Dodge, Mallaney, Nelson Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve MS & HS Change Orders Moved by Nelson, seconded by Mallaney to approve the change orders as presented:

Change Order #	Vendor - Description	Amount
3-8	Neal Masonry – Girls locker room block work to conceal new plumbing (West wall).	\$1,280.00
3-8	Neal Masonry – Girls locker room block work to conceal new plumbing (West wall).	\$1,260.10
5-3	Mechanical & Industrial Steel - Credit for additional work performed by Cunnings & Cunnings.	(\$2,249.14)
5-4	Mechanical & Industrial Steel - Additional steel "X" bracing needed for new gym.	\$5,115.00
	Huff Architectural – Credit for cost of this change order.	(\$5,115.00)
5-5	Mechanical & Industrial Steel - material and installation of roof frames for mechanical system units. Since steel was bid prior to the HVAC the size and locations were not known until later and thus we have this change order.	\$6,555.00
5-8	Mechanical & Industrial Steel - Hole cut in lentil for Excel Electric. Offsetting credit below.	\$230.00
10-9	Excel Electric – Credit for work done by M&I Steel	(\$230.00)
10-2	Excel Electric – Relocate IDF from second floor to first floor. Shift in location due to old stairwell not being able to be finished in time to be the IDF. Not doing this would have held up occupancy.	\$3,176.25
10-3	Excel Electric – Needed to create a new IDF because cable runs would have exceeded maximum distance limitations.	\$6,480.71
10-4	Excel Electric - Needed to create a new IDF 4&5 because cable runs would have exceeded maximum distance limitations.	\$4,911.79
10-5	Excel Electric – Voice and data drops for office and life skills room as they were left off original plans.	\$1,220.73

10-6	Excel Electric – Half of the cafeteria ceiling lights were missed in the plans. Design flaw.	\$8,638.93
10-7	Excel Electric – Plans did not have electricity to computers in Room 201.	\$1,819.75
10-8	Excel Electric – Lack of circuit capacity in panels as designed. Plans called for taping into existing panels that were already at capacity.	\$3,199.24
10-10	Excel Electric – This order encompasses 11 different changes. Kitchen receptacles were district request, several were to relocate emergency lights below the relief air ducts, locker room changes were fire safety items missed in the original plans.	\$9,600.23
10-11	Excel Electric – Installation of emergency gas shut off valves in science labs. Not in design, required by ROE.	\$3,433.43
10-12	Excel Electric – Rewire unit ventilators in 2 rooms as prints were wrong. Huff Architectural – Credit for cost of this change order.	\$2,905.68 (2,905.68)
9-2	Amber Mechanical – Gas line, split-system, and duct work for generator project. At the Aug. 28 th Board Meeting there was a \$40,225 credit change order from Excel Electric approved to cover these costs.	\$17,880.00
9-3	Amber Mechanical – Relocate duct in gym. Huff Architectural – Credit for cost of this change order.	\$1,355.86 (1,355.86)
9-4	Amber Mechanical – Fire dampers were added in the existing ducts.	\$1,667.23
9-5	Amber Mechanical – Relief air ducts installed. Previously discussed by the Board.	\$48,460.58

High School Change Orders

Change Order #	Vendor - Description	Amount
9-1	Amber Mechanical – Relief air duct work for the redesign required less work. This is a credit.	(\$14,262.19)
13-1	Tile Works – Various changes to the project which result in an overall credit.	(\$3,940.00)
5-3	Frank Cooney - Credit for science room fume hood blowers in mechanical contract already and reduction of furniture.	(\$5,031.81)
4C-4	Vissering Construction – three items comprise this change order, the most expensive is the increased cost of the concrete block and siding to the new stair case near the greenhouse. The structure is 2' 6"	\$4,033.00

	larger because the foundation could not sit on a water main.	
4C-5	Vissering Construction – Relocate and align projectors due to marker board size change. Equal credit from Ruder below.	\$552.00
10-11	Ruder Electric – Credit for work done by Vissering.	(\$552.00)
4C-2	Vissering Construction – Costs for wrapping building to hold in heat. Equal credit from Mechanical & Industrial below.	\$5,488.00
5-1	Mechanical & Industrial – Credit for work done by Vissering.	(\$5,488.00)
5-2	Mechanical & Industrial – Remove 1” steel spacer block.	\$230.00
5-3	Mechanical & Industrial – material and installation of roof frames for mechanical system units. Since steel was bid prior to the HVAC the size and locations were not known until later and thus we have this change order.	\$3,359.00
4C-3	Vissering – Replace 10’ marker boards with 9” boards as the elevations were off. Huff Architectural – Credit for cost of this change order.	\$1,576.00 (\$1,576.00)

Ayes: Nelson, Mallaney, Dodge, Preston, Toepper and Stauffenberg – six (6).
Nays – none (0). Motion carried.

Anticipated Future Action Items: Approve Snow Removal Contract
Approve Employee Technology Purchase Plan
Approve School Improvement Plans

Adjourn To Executive Session: Moved by Dodge, seconded by Nelson to adjourn to Executive Session for the purpose of the discussion of personnel according to the Open Meetings Act. Ayes: Dodge, Nelson, Mallaney, Preston, Toepper and Stauffenberg – six (6). Nays – none. Motion carried. Open session ended at 7:32 p.m.

Return to Open Session: Moved by Toepper, seconded by Nelson to return to open session at 7:43 p.m. Ayes: Toepper, Nelson, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Adjournment: Moved by Dodge, seconded by Nelson to adjourn the meeting. Voice vote. All ayes – six (6). Nays – none (0). Motion carried. The meeting ended at 7:45 p.m.

Board President, Mark Stauffenberg Board Secretary, Pat Mallaney

MKS/PM/df